

Privacy Impact Assessment- Technology Use Guidelines

These guidelines have been established to ensure the safety and privacy of students using applications or tools for learning purposes. The Privacy Impact Assessments (PIAs) evaluate specific tools for their compliance and readiness to be used in a classroom environment.

| | |
|-------------------------------|--|
| Application or Tool Name: | |
| Tool URL: | Type the web address: http:// |
| URL of Tool's Privacy Policy: | Type the web address: http:// |
| URL of Tool's Terms of Use: | Type the web address: http:// |
| Tool Description: | |
| Student Data Collected: | <p>Please identify all of the information that the tool may collect from students, and, list any others.</p> <ul style="list-style-type: none"> <input type="radio"/> First name <input type="radio"/> Last name <input type="radio"/> Email address <input type="radio"/> Gender <input type="radio"/> Birthdate <input type="radio"/> Specify your own value: |
| Collected Information Use: | <ul style="list-style-type: none"> <input type="radio"/> Yes: The collection of information is limited to that which is needed for the identified purposes. The host site does not collect any extra information for other possible uses. <input type="radio"/> No: The collection of information is not limited to that which is needed for the identified purposes. The host site may or does collect extra information for other possible uses. |
| Student Data Source: | <p>Is the personal information collected directly from the student or the teacher?</p> <ul style="list-style-type: none"> <input type="radio"/> Student <input type="radio"/> Teacher |

| | |
|----------------------------------|---|
| Advertising: | <ul style="list-style-type: none"> ○ Yes: There is third party advertising listed in the websites' terms. ○ No: There is not third party advertising listed in the websites' terms. |
| Auditing: | <ul style="list-style-type: none"> ○ Yes: There a way to track (audit) student use of this tool. ○ No: There is not a way to track (audit) student use of this tool. |
| Privacy & Security: | <ul style="list-style-type: none"> ○ Yes: The privacy policy has been checked to ensure that this tool meets privacy and security requirements. ○ No: The privacy policy has not been checked to ensure that this tool meets privacy and security requirements. |
| Additional Privacy Comments: | Is there any additional information you want the FOIP Coordinator to know? |
| Key Users: | Please specify the key users submitting this form, including a supporting administrator. When it is reviewed, you will be notified of its' status and be prompted for more information to be able to use the tool. |
| Application or Tool Expiry Date: | |
| Tool Status: | (Approved or Not Approved) |
| | |